



# Parent Pick-Up

**WE APPRECIATE YOUR COOPERATION IN USING THE FOLLOWING PROCEDURES WHEN PICKING UP YOUR STUDENT(S) AT DISMISSAL TIME. PLEASE NOTE THAT THERE ARE TWO WAYS YOU CAN USE PARENT PICK-UP: VEHICLE PARENT PICK-UP OR WALK-UP PARENT PICK-UP.**

## Vehicle Pick-Up Procedures:

1. Pull your vehicle through the front parking lot. Vehicles will need to follow the orange line painted on the parking lot.
2. When merging, please take turns and be respectful of the other parents.
3. Please have your KIDaccount card visible at all times. You must also have a photo ID. This helps to ensure that an approved person is picking up students and will allow students to be called in a timely manner. If you have forgotten the KIDaccount card, make sure that you have a photo ID.
4. Your student(s) will be sent to a cone and assisted by staff to get in the vehicle. Students MUST get into the PASSENGER/CURB side of the vehicle for safety purposes.
5. Remain in a single file line and watch our staff members for direction. You may need to pull into a parking space if your student is not ready to load into the vehicle.
6. Please plan ahead if you will vary from your normal routine during dismissal. Remember that it is district policy that any transportation changes must be done in writing or in person. These changes must be in the Freedom office no later than 3:00 on the day of the transportation change.

***Changes will not be allowed over the phone or through email.***




# PARENT WALK-UP PROCEDURES:

**THIS IS A CHANGE FOR 22-23 SCHOOL YEAR DUE TO  
UPCOMING CONSTRUCTION**

1. If you are a parent that parks and walks up to pick-up your student(s), you will follow the sidewalk and enter on the right side of the building closest to the St. Robert Municipal Center. Parking is available in the lot directly in front of the parent pick-up door.

Reminder-If you need to make a transportation change send in a note with your child or come into the office. We do not accept emails or phone calls.

2. Check in with the staff members at the glass door. You will need to have your KIDaccount card and a photo ID. You must be on the list as an approved pick up person.



# CLUB TIGER

## Dismissal Procedures

2022 - 2023



Due to upcoming construction during the 22-23 school year, Club Tiger dismissal procedures have changed.

Club Tiger will dismiss through the **front doors.**

When you arrive, use the **buzzer to the left** of the entryway.

Be prepared to show your **photo ID.**  
Club Tiger staff will bring your child out promptly.