



Dear Parents/Guardians and Students,

Parents/guardians, students, bus drivers and school officials must work together to provide safe transportation of students to and from school. The school bus, bus stops and all other forms of transportation provided by the school district or incidental to a school activity are considered school property. Students are subject to district authority and discipline while waiting for, entering and riding district transportation. When a violation of school bus rules occurs, the following steps will be initiated by the school bus driver: verbal warning to the student, changing the students seat to the front of the school bus, phone call to parents, written discipline report to the Director of Transportation or school principal. Once a written discipline report is received an investigation will occur, the student's discipline file will be reviewed and a consequence will be assigned for the student's behavior as necessary. Consequences can range from a verbal/written warning to loss of bus riding privileges. Our main goal is to get students to and from school safely every day. Rules are needed to help accomplish our mission. We need our parents and guardians to help us. Please take some time and review the basic bus riding rules below with your student.

Loading and Unloading:

1. It is recommended that students arrive at the bus stop at least five minutes before their scheduled pickup time. The bus cannot wait for those who are late. Do not run after the bus once it has left the loading zone.
2. Students should enter the bus in an orderly manner, with those first in line being first on the bus. When unloading, students should be prepared to exit the bus when the bus arrives at the designated stop. Students are to remain seated until the bus is completely stopped.
3. When necessary to cross the road, the student should wait for the driver to signal that it is safe and should cross at least fifteen feet in front of the bus. Never cross behind or walk alongside the bus.
4. Students are permitted to bring school books, supplies, lunches, bottled water and small band instruments only. Glass containers, plants, animals, tobacco, alcohol, or illegal drugs are strictly prohibited. Large band instruments and large school projects will be allowed on the bus if space allows. Please contact the Transportation Office if you have any questions.

While on the Bus:

****The driver is responsible for safely transporting all students to their destination. Orderly behavior on the bus is essential and any distraction to the driver will divert his/her attention from driving the bus safely.**

5. Upon entering the bus, the students shall go directly to their assigned seat and shall remain there until it is time to unload at their designated stop.
6. Students should sit down in the seat, face forward, talk appropriately and keep their hands to themselves. All school supplies should be held in their lap.
7. The students should not, at any time, stick arms or any body parts out the window, talk out the window or throw any items out the window or within the bus.
8. Transportation equipment is very expensive to replace. Vandalism will not be tolerated at any time. Sharp objects must be put away. Jumping on or over the seats is prohibited. Both actions could result in injury to the student or damage to the bus. The mirrors should never be touched. Any damages caused by the student must be reimbursed before riding privileges resume.
9. Unless authorized by bus driver, eating food, gum or candy is strictly prohibited on the bus. Drinking liquids (except bottled water) will be prohibited as well. Sharing of food, gum and candy is also prohibited.
10. Students are assigned to buses according to their place of residence or child care giver and the school building they attend. The bus driver will pick up and drop off students at their assigned bus stop. Exceptions may be granted by the building principal and a special bus pass will be issued.

Extra-Curricular Field Trips: All the above regulations apply to special field trips under school sponsorship. There may be additional rules established by the sponsors.

TRANSPORTATION AGREEMENT

The school district requires all students who ride a school bus to be informed of the bus safety regulations. Bus safety regulations apply to and from school as well as field trips and any other school activities. Parents/guardians and students need to know what behavior is expected when riding the bus. Please complete the requested information below. After the parent and student have become familiar with the regulations, the student will be officially accepted on the bus roster by the school district.

- I have read and understand the School Bus Transportation Agreement
- I encourage the enforcement of the regulations for safety and expect disciplinary action when a violation occurs.

Student's Name: _____ Parent's Signature: _____ Date: _____