

DIRECTORY INFORMATION FORM

Family Educational Rights and Privacy Act (FERPA)

This notice must be signed on an annual basis and must be returned within two weeks of the child's first day of school during the 2020-21 school year in the Waynesville R-VI School District. If this form is not returned within two weeks of the student's first day, the district will assume that the child's directory information may be used.

Notice of Directory Information

The Waynesville R-VI School District designates the following information contained in the educational records of its students as "directory information" for the purpose of FERPA: **student's name; parent's name; grade level; enrollment status; participation in school-based activities and sports; weight and height of athletic team members; degrees, honors and awards received; artwork or coursework displayed by the District; and photographs, videotapes, digital images and recorded sound unless such photographs, videotapes, digital images and recorded sound would be considered harmful or an invasion of privacy. By law, military recruiters may request a student's address and telephone number (for high school students only) if the opt-out box below is not completed and returned.**

The **primary** use of directory information in the Waynesville R-VI School District is to include this type of information from a student's education records in certain school publications, such as: **a playbill showing a student's role in a drama production; honor roll or other recognition lists; graduation programs; sports activity sheets, such as for football, showing weight and height of team members; yearbook; school newspapers and school district publicity, such as *Waynesville News*, *E-Mail*, *Tiger TV* (Channel 12), the district's website, the district's Facebook pages and Twitter. School district publicity could also include release of information to media.**

Parents of students and students 18 years of age or older have the right to refuse the designation of the above information as directory information. If you **DO NOT** want the Waynesville School District to disclose directory information from your education records without your prior written consent, you must notify us in writing.

I understand my child's directory information (including name, photograph, and grade, etc.) **can** be used in school-related materials, including playbills, programs, newsletters, brochures, videos, awards, media releases, Facebook, Twitter, ceremonies, graduation programs, etc.

For high school students only: **While my child's photo, etc., may be used, do not release my high school student's directory information to military recruiters.**

Do not include my child's name or photograph in the school yearbook and do not release my child's directory information. I understand that, by checking this box, my child's information will not be released or used in any school programs, awards or recognitions activities, honor roll lists, athletic program, military recruiters, yearbooks, graduation programs, etc. and/or other special publications or activities. **I understand that by allowing my child to participate in athletic events and/or public performances and events (such as band, choir, theater, Future Cheerleading, summer camps, graduation and DARE) that my child's directory information may be released, even if this opt-out option is checked. If my child is participating in a public event and may not be photographed, I understand that it is my responsibility to contact the school's head principal before each public event to ensure that the district does not release any information and/or images of my child. I understand that the district cannot prevent members of the public from taking images and/or recordings of my child at an athletic event, public performance or public event.**

Student's Name: _____	Student's ID#: _____
Parent Signature: _____	Date: _____