

Enrollment Documents

Regardless of whether a student is being enrolled in person or online, the documents needed to enroll include:

- Proof of Residence* (without one of the documents listed as proof of residence below*, you will be unable to register.)
- Registered birth certificate
- Shot record (see Immunizations)
- Last grade card (if applicable)
- Transfer sheet (if provided)
- Any other information from previous school (if applicable)
- Legal documents (for special circumstance/ e.g., custody, guardianship, etc.)

***Proof of Residence:** Any ONE of the following documents in the parent/guardian's name meets the state's proof of residence requirements:

- Real estate tax statement
- Property deed
- Utility bill/agreement (must be dated within the last 60 days). Utilities include water, electric, trash, gas and home phone/internet. Cell phone agreements may not be used to meet this criteria.
- Real estate contract
- Rental agreement/receipt
- Military Housing/ Key Leasing Agreement
- Homeowner/ Renter's Insurance
- Transitional Living/ Circumstantial documents (hotel receipt, affidavit form, etc.)