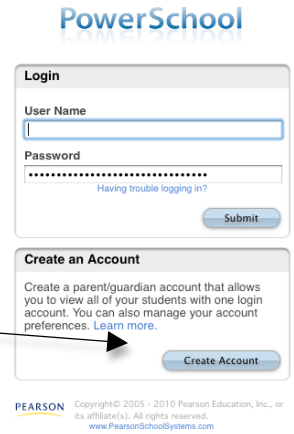


PowerSchool Parent Single Sign-On – Getting Started!

Below are instructions for setting up your Single Sign-On Account using the PowerSchool Parent Portal

1. Type the following address in your web browser:
<http://powerschool.waynesville.k12.mo.us>
2. Click on the **Create Account** button
3. Enter **your First Name** and **Last Name**
4. Enter an **Email** address where you would like correspondence to go
5. Enter a **Desired User Name** (this can be anything you want it to be as long as you **Do Not** use any special characters.)
6. Enter a **Password** of your choice, the **Re-enter** the same **Password** (Password must be a minimum of **6** characters in length.)
7. Type in your child's name under **Student Name**
8. Enter your **Access ID** and **Access Password** (If you do not know your Access ID and Access Password, please visit one of the secretaries at your child's school.)
9. Enter your **Relationship** to this student from the drop-down list
10. Repeat step #7, #8, and #9 on all other children you may have in the District.
11. Click the **Enter** button to complete the Parent/Guardian Account creation process.



Create Parent/Guardian Account

First Name

Last Name

Email

Desired User Name

Password

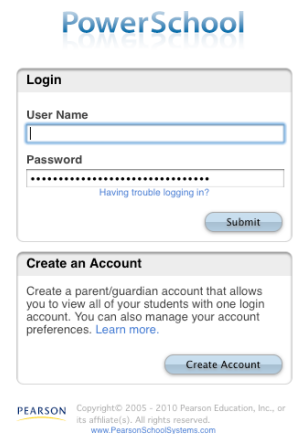
Re-enter Password

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --

12. Log in using the **Username** and **Password** you created on the previous screen (This is the Username and Password **you** just



created, not the Access ID and Access Password you used for your child)

13. Click the **Submit** button



Click on the icon corresponding to the desired result:



Grades and Attendance



Grade History



Attendance History



Email Notification



Teacher Comments



School Bulletin



Class Registration



Balance



My Calendars



Account Preferences

Grades and Attendance

A composite display of subject/course grades and attendance.

Grades History

A display of historical quarter and/or semester grades and progress reports.

Attendance History

A display of all attendance for the quarter or semester.

Email Notification

Options allowing email notification of grades, assignments, and announcement, etc...

Balance

Displays your child(s) available meal balance. Additionally, you can make online meal payments via Paypal for a small processing fee.

Teacher Comments

Location for teacher comments.

Class Registration

Displays upcoming course information.

Account Preferences

Options allowing the management of personal account preferences.